

**SECTION 01 04 00****COORDINATION****PART 1 - GENERAL****1.1 REQUIREMENTS INCLUDED**

- A. General Project coordination of different Contract phases, trades and disciplines.

**1.2 RELATED REQUIREMENTS**

- A. Section 01 01 00: Summary of Work.
- B. Section 01 04 50: Cutting and Patching.
- C. Section 01 30 00: Submittals.
- D. Section 01 60 00: Material and Equipment.
- E. Section 01 70 00: Contract Closeout.

**1.3 GENERAL COORDINATION**

- A. Coordinate scheduling, submittals, and work of various Sections of Specifications to assure efficient and orderly sequence of installation of construction elements with provisions for accommodating items furnished by Owner to be installed by Contractor.
- B. Coordinate sequence of Work to accommodate partial Owner occupancy as specified in Section 01 01 00.
- C. Contractor shall review and coordinate requirements of Divisions 22, 23, and 26 in Project Manual, and M.E.P. drawings with other Work. Report discrepancies to Engineer.
- D. Contractor shall maintain services of major subcontractors throughout duration of Contract, except as required by provisions of Conditions of Contract. Contractor shall notify Engineer in writing of intention to replace subcontractor(s), outlining reasons for the action and naming proposed replacement subcontractor.
- E. Contractor shall be responsible for coordination of Work of subcontractors, and for recording subcontractor installation data on Project Record Drawings in accordance with Section 01 70 00.
- F. Communications to Owner from Contractor regarding Contract requirements shall be through Engineer unless otherwise noted.

#### **1.4 COORDINATION MEETINGS**

- A. In addition to Progress Meetings scheduled in Section 01 20 00, Contractor shall hold coordination meetings and pre-installation meetings with Contractor's personnel, subcontractors, material men, and Engineer, as necessary, to assure coordination of different trades and disciplines.

#### **1.5 COORDINATION OF SUBMITTALS**

- A. Schedule and coordinate submittals.
- B. Coordinate Work of various trades having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.
- C. Coordinate requests for substitutions to assure compatibility of space, of operating elements, effect on Work of other trades, and on Work scheduled for early completion.

#### **1.6 COORDINATION OF SPACE AND INSTALLATION SEQUENCE**

- A. Coordinate use of Project space and sequence of installation of equipment, walks, mechanical, electrical, plumbing, or other Work that is indicated diagrammatically on Drawings. Follow routings shown for tubes, pipes, ducts, conduits, and other items as closely as practical, with due allowance for available physical space. Make runs parallel with lines of building, unless noted otherwise. Utilize space efficiently to maximize accessibility for other installations, for Owner maintenance, and for repairs.
- B. In finished areas, except as otherwise shown, conceal ducts, pipes, wiring, and other non-finish items within construction. Coordinate locations of concealed items with finish elements.
- C. Coordinate with engineering reflected ceiling plans exact location and dimensioning of items which occur within hung ceilings. In event of conflict, request clarification from Engineer prior to proceeding with fabrication or installation.
- D. Contractor shall be responsible for coordination of Work. Each subcontractor shall be responsible for coordination of their respective Work with the Work of the Contractor and other trades.

#### **1.7 COORDINATION OF CONTRACT CLOSEOUT**

- A. Coordinate completion and cleanup of Work of separate phases and sections in preparation for Substantial Completion of portions of Work designated for Owner partial occupancy as designated in Section 01 01 00.

- B. After Owner occupancy of premises, coordinate access to site by requirements of individual Specification Sections regarding correction of defective Work and Work not in accordance with Contract Documents. Minimize disruption of Owner's operations.
- C. Assemble and coordinate Closeout submittals in accordance with Section 01 70 00.

**PART 2 - PRODUCTS**

**Not Used.**

**PART 3 - EXECUTION**

**Not Used.**

**END OF SECTION**