

PAY SCHEDULE – MONTHLY 2023-2024

MONTH	Pay Date	* Pay Period
JULY	20	05/28/23 - 07/01/23
AUGUST	18	07/02/23 – 07/29/23
SEPTEMBER	20	07/30/23 – 08/26/23
OCTOBER	20	08/27/23 – 09/30/23
NOVEMBER	16	10/01/23 – 10/28/23
DECEMBER	18	10/29/23 – 11/25/23
JANUARY	19	11/26/23 – 12/16/23
FEBRUARY	20	12/17/23 – 01/27/24
MARCH	20	01/28/24 – 02/17/24
APRIL	19	02/18/24 – 03/23/24
MAY	20	03/24/24 – 04/27/24
JUNE	20	04/28/24 – 06/01/24

Important Information to Know

*** Pay period represents extra duty/dock calculation period only.
Dock plans may vary.**

➤ Scheduled pay dates are on the 20th of each month.

If the pay date falls on Saturday or Sunday, payday will be the Friday before.

** These dates are subject to change due to holidays, district closures, etc. **

➤ All payroll changes are due to Payroll no later than the 5th of each month.

➤ Information submitted after the 5th of the month will not be processed until the following payroll.

➤ Timesheets must be submitted every Monday. Failure to do so may result in errors on your paycheck. It is your responsibility to ensure the information submitted is accurate.

➤ Pay Periods for Employee Work Calendars

226 + days - July – June

207-215 days - Aug. – July

197 day & below - Sept. – Aug.

➤ To view your contract days/pay check go to www.misd.gs > Staff > Skyward Employee Access